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THE MAIN STREET ACADEMY

GOVERNING BOARD

REGULAR MEETING MINUTES

TUESDAY NOVEMBER 27TH, 2018 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 2 HOURS AND 31 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Erin Rodgers	present	On Time	At Adjournment
Dr. Kelly Johnson	present	On Time	At Adjournment
Jessica Monti	present	On Time	At Adjournment
Farrah Brown	not present		
Jennifer Fine	present	On Time	At Adjournment
Dr. DeAndre S. Pickett	not present		
Tha Vin	present	On Time	At Adjournment
Britton Bateman	not present		
Chandra Graves	present	On Time	At Adjournment
heather Wells	present	On Time	At Adjournment
Rebecca Dearolph	present	On Time	At Adjournment
Cheryl Parker	present	On Time	At Adjournment
Virginia Smith	present	On Time	At Adjournment
Bridgett Bell	not present		

APPROVAL OF MINUTES

Approval of October 30, 2018 Board meeting minutes.

**Passed Motion:**

Approve the minutes of the October 30, 2018 Board meeting.

By: **Erin Rodgers** Seconded by: **heather Wells**

**Discussion:**

There was no notable discussion on the motion.

## WELCOME AND CALL TO ORDER

Board Chair, Jennifer Fine, called the meeting to order at 7:10 p.m.

## APPROVAL OF AGENDA

The agenda was reviewed and amendments were discussed.

**Passed Motion:**

A motion was made to amend the Agenda to add the ASPC Report.

By: **heather Wells** Seconded by: **Rebecca Dearolph**

**Discussion:**

There was no notable discussion on the motion.

**Passed Motion:**

To approve the amended Agenda.

By: **Erin Rodgers** Seconded by: **heather Wells**

**Discussion:**

There was no notable discussion on the motion.

## PUBLIC COMMENT

There was no public comment.

## FACULTY REPORT

Ms. Monti presented that there were no comments or requests from the faculty. The Lighthouse team has met and outlined three goals for the team: make parents aware of the leader in me program; work on mentoring program where 7<sup>th</sup> and 8<sup>th</sup> graders mentor younger students; bathroom thematic makeovers.

## PTO REPORT

Ms. Graves reported that the PTO is rescheduling the December meeting. PTO continues to work on building the foundation and working on parent activities.

## PRINCIPAL REPORT

Ms. Parker presented. No written report was submitted.

i-Ready is a new diagnostic and adaptive learning platform being used by TMSA to assess students individual and overall grade level academic performance in math and reading. TMSA is participating as part of a pilot program through Fulton County. I-Ready diagnostic tests were recently given. Parker recommended using the online i-Ready study tool over the holiday break. Post-Thanksgiving break Parker has begun meeting with students and staff to discuss results from i-Ready and how to incorporate the adaptive learning program tools provided by the platform.

ITBS testing results not yet available.

Science Family night will be the 1<sup>st</sup> Thursday in December.

Spelling Bee will also occur in December.

## FINANCE COMMITTEE REPORT

Virginia Smith presented updates on the installation of locks and cameras being funded through a recent grant.

Comfort Heating & Air is working to complete HVAC work. There are some problems with the boiler, but Ms. Smith is working to get estimates on repairing/replacement and rental of boiler.

There was discussion of facilities grant money for building a vestibule in the front of the school.

The Finance Committee meets the week before regular Board meetings. Its next scheduled meeting is January 22, 2019.

## ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT

Dr. Johnson presented data sets from the i-Ready diagnostics tests and how to begin tailoring instruction, school day time and home applications to increase academic performance and skill application. The platform will implement several rounds of diagnostic testing per school year to evaluate and report on individual student performance.

TMSA is working on getting i-Ready information out to parents and create a program for parents to log in, track and participate in adaptive learning for students.

Next round of i-Ready testing is set for February 2019.

CCRPI and Lexile testing scores were also discussed.

After review of recent testing scores and TMSA's position in the County and State, ASPC would like to recommend hiring a full time reading coach, a special education teacher and a paraprofessional. Additionally, more chrome books should be purchased for student use.

Accreditation review is scheduled for March 2020.

## GOVERNANCE COMMITTEE REPORT

Ms. Dearolph presented. No written report was provided. Governance continues to work on language for amended By-laws and reaching out to recruit new members.

January 19, 2019 is the next scheduled Board Compliance training. It will be from 9:00-3:00 at TMSA.

## COMMUNICATIONS REPORT

Mr. Vin presented updates on upcoming comprehensive surveys going out in December to parents/teachers/administrators.

Discussion about the need to incorporate the Communications Strategy, previously shared with the Board, into the 2018-2019 Student-Parent Handbook occurred.

Discussion of need to hire school communications officer and what duties that may entail. Discussion of using college intern for marketing services.

Discussion of needed marketing materials and how to provide the information to community, Pre-K programs and potential donors.

Discussion on branding campaign.

## PRESIDENT'S REPORT

Ms. Fine presented. She continues to work on getting a scope of work from a consultant to guide TMSA through the re-charter process. She has also confirmed with Elisa Falco, that GCSA will provide assistance services through a contract. Updates concerning the re-charter task force and potential timeline were discussed.

Ongoing items that will be included in the President's report were also highlighted:

1. Re-chartering preparation. Current school charter term is July 1, 2015- June 30, 2020
  - Conversation with Thomas van Soelen and Associates on October 24, 2018 to discuss scope of services and budget.
  - Establishment of Re-Charter petition task force and regular meeting schedule with anticipated submittal in June 2019.
  - Principal Parker to begin compiling year-by-year performance data for required Accountability spreadsheet
1. Establishment of short, weekly Risk Management calls with President , Vice President, Principal and Director of Business Operations
2. Committees to establish no more than 5 measurable goals to present and ratify at the October Board meeting
3. Recruitment for Board and Committee positions. Emphasis on candidates with education/academic backgrounds. This should be a focus of Governance Committee.

## FUTURE BUSINESS

Ms. Rodgers discussed the East Point Holiday wish list for schools and how to apply online for donations to the school.

TMSA staff holiday party is scheduled for December 14, 2018 5pm to 8pm.

## THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 11:04 am

**Passed Motion:**

Motion to adjourn

By: **Erin Rodgers** Seconded by: **heather Wells**

**Discussion:**

There was no notable discussion on the motion.