

TMSA, Inc Fundraising Policy – Policy Number XXXXX

Fundraising projects that benefit The Main Street Academy, Inc. (TMSA) aka the School, students of the school, or are initiated in connection with the school, or take place on school property shall be conducted in accordance with the following policies:

All fundraising activities benefiting a school shall first be approved by the TMSA Principal and have the final approval of the TMSA Executive Director.

No fundraising activity benefiting a school may include popularity or beauty contests

No fundraising activity may remove or distract students from classroom instruction and academic performance.

No food or beverages may be sold as a fundraising activity during the school day, except as permitted by the Principal. The United States Department of Agriculture defines the “School day” as the period from the midnight before to 30 minutes after the end of the official school day.

Raffles must have the approval of the principal and comply with all licensing rules and laws governing these activities (O.C.G.A. 16-12-22.1 and 16-12-50, et seq.). No person under the age of 18 shall be permitted to participate in a raffle unless accompanied by an adult. Schools and supporting organizations should contact the Sheriff’s Office for raffle license information.

No fundraising activities may involve cash bingo prizes.

No funds shall be collected and co-mingled with an employee's or individual’s personal funds.

No funds shall be collected via individuals or employees' personal 3rd party fund sharing services such as CashApp, Zelle, Venmo, ApplePay, etc.

Individuals or employees may not solicit or exploit the TMSA student population or families to raise personal funds not in connection with the school.

Funds may only be collected via school-approved services such as MySchoolBucks, EZSchoolPay, Procare, 4agoodcause, GoFan, Square, or other services as deemed appropriate by the Executive Director.

Students should not approach persons they do not know for the purpose of selling or soliciting contributions, pledges, or orders. This does not prohibit setting up booths in publicly accessible areas, provided appropriate permission has been obtained.

Fundraisers that rely on third-party companies who are paid or receive a percentage of fundraising proceeds, such as companies providing product sales, event planning or auction management, must enter into a written agreement with the school or school organization clarifying services and payment, and must provide contact persons of at least three nonprofit or public organizations with whom they have done business. The school or school organization should follow up with these persons as references before entering into any agreement with a third-party fundraising company. Executive Director approval is required.

Participation in any specific fundraising event must be voluntary for students, parents, and employees.

All fundraising activities must comply with state, local, & federal laws, authority, TMSA policies and procedures, Fulton County Schools policies and procedures, and the Georgia Professional Standards Commission – [Code of Ethics for Educators](#).