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# The Main Street Academy

# Back *to* School

## 2020-2021 School Year

July 28, 2020



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# Mission

At The Main Street Academy, all students will receive a challenging and enriching education from a dedicated and student-focused staff in partnership with highly-involved parents. Students will leave The Main Street Academy with high expectations of themselves as they prepare for further education and become contributing members of their diverse communities.



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# Timeline

<b>July 27</b>	1 <sup>st</sup> Day of pre-planning for non-instructional staff
<b>July 28</b>	1 <sup>st</sup> Day of pre-planning for instructional staff Governing Board Monthly Meeting
<b>July 30</b>	Back to School Webinar 2.0 for all parents. Questions, sent in advance, will be answered by school leaders.
<b>August 5-7</b>	Curriculum Materials Pick-up
<b>August 5-8</b>	Microsoft Teams & Otus Parent/Student Training
<b>August 10</b>	Open House (Virtual)
<b>August 11</b>	1 <sup>st</sup> Day of School



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# Return Overview

## Universal Remote Learning (virtual)

Students will receive synchronous and asynchronous instruction from TMSA grade level core content, specials, special ed, ESOL, EIP, remedial, and TAG teachers.

## Dates

August 11 – October 9 (Quarter 1)

\*October 12 – December 18

\*pending Department of Public Health data

Synchronous Learning – students participate in live lessons

Asynchronous Learning – students participate in lesson previously recorded and are viewed at the students' convenience



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# Universal Remote Academics

## Overview

- Kindergarten – 8<sup>th</sup> Grade
- Daily Live Instruction (Core Content & Specials)
- Daily Attendance Expectations
- Grading Standards
- Extended Homeroom – Leader in Me & Social – Emotional Learning
- Consistent Learning Platforms
- Teacher & Parent Support



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# Universal Remote Academics

## Grading

### Kindergarten – 1<sup>st</sup> Grade

S: Satisfactory

N: Needs Improvement

U: Unsatisfactory

### 2<sup>nd</sup> – 8<sup>th</sup> Grade

A: 90 and above

B: 80 – 89

C: 70 – 79

F: 69 and below

## Grading Expectations

Grades based on accuracy not completion (reflection of knowledge)

Minimum number of assignments for students



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# Universal Remote Academics

## Elementary School Scheduling

### 210 Minutes Per Day

Leader in Me/Social & Emotional Learning: 30 Minutes (3 Days)

Science/Social Studies: 30 Minutes (2 Days)

Reading/Language/Writing: 60 Minutes

Math: 60 Minutes

Specials: 60 Minutes

### Expectations

Daily Live Synchronous Instruction

Utilization of Microsoft Teams

Instruction Monday through Friday

#### Sample Schedule

8:00 – 8:30 AM | LIM/SEL

8:45 – 9:45 AM | Reading

10:00 – 11:00 AM | Specials

11:15 – 12:15 PM | Math

12:15 – 1:15 PM | Lunch & Recess

1:30 – 4:00 PM | Homework / Teacher Help



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# Universal Remote Academics

## Middle School Scheduling

### 210 Minutes Per Day

Leader in Me/Social & Emotional Learning: 30 Minutes

Core Content 1: 60 Minutes

Core Content 2: 60 Minutes

Specials: 60 Minutes

### Expectations

Daily Live Synchronous Instruction

Utilization of Microsoft Teams

Instruction Monday through Friday

#### Sample Schedule

8:00 – 10:30 AM | Homework / Teacher Help

10:30 – 11:30 AM | Lunch & Recess

11:45 – 12:15 PM | LIM/SEL

12:30 – 1:30 PM | Specials

1:45 – 2:45 PM | Core Content 1

3:00 – 4:00 PM | Core Content 2





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# Universal Remote Employee Expectations

## Teaching Expectations

### Reporting To Work

- Teachers will teach remotely from their assigned room
- Substitutes will be available for long-term absences only
- Team teachers, instructional coaches, repurposed positions, and administrators will serve as substitutes for daily absences
- Pre-planning starts on July 28, 2020
- First Day of School is August 11, 2020

### Instructional Delivery

- Teachers will facilitate daily live instruction
- Teachers will have daily office hours for tutorials
- Teachers will host student or parent conference virtually via Microsoft Teams



# Universal Remote Human Resources

<b>Report to Work</b>	<ul style="list-style-type: none"><li>• All TMSA employees will report to work as scheduled</li><li>• Alternating schedules will be used as needed to reduce building occupancy to allow for “social distancing”</li></ul>
<b>Employee Leave</b>	<ul style="list-style-type: none"><li>• TMSA Leave Policy</li><li>• Families First Coronavirus Response Act (FFCRA)</li><li>• Americans with Disabilities Act (ADA)</li><li>• Add a Universal Remote Leave Option (Teachers Only) – 5 days for daily absences and 10 days for a documented COVID-19 quarantine. Allow teachers who are sick but physically able to continue instruction via remote to do so (reduces need for substitutes)</li></ul>
<b>Childcare</b>	Employees will be permitted to bring their school-age (K-8 <sup>th</sup> ) students to work at TMSA



# Universal Remote Human Resources

<b>Safety Measures</b>	<ul style="list-style-type: none"><li>• Employees are required to wear a face covering</li><li>• Adhere to all CDC &amp; DPH Guidelines</li><li>• Must stay home when sick; will be sent to the school clinic (and home) if become sick at work</li><li>• Employee wellness checks and hand hygiene upon arrival and throughout the day</li><li>• Use Microsoft Teams for meetings/gatherings</li><li>• Limit non-essential visitors</li></ul>
<b>Salary Reduction</b>	<ul style="list-style-type: none"><li>• Positions with duties that cannot be conducted remotely or repurposed in another way will have a reduction in salary during the Universal Remote Learning period</li><li>• A reduction in part-time positions as needed</li></ul>
<b>Employee Handbook</b>	All employees will receive a revised handbook that includes expectations, FAQ, and guidance for returning during this period of COVID-19.



# Universal Remote School Operations

## Facilities

- Improved routine cleaning and disinfecting by custodians
- Safe and effective cleaner provided to all faculty/staff
- Physical partitions placed in select locations
- Isolation room and other school clinic partitions
- Hand sanitizing stations installed in school hallways
- Paper towel used for drying hands in restrooms
- Water fountains used for refilling water bottles only
- Facility rentals of inside spaces are restricted
- HVAC serviced to ensure ventilation is in accordance with CDC and industry recommendations
- CDC-designed signage displayed prominently throughout building to reinforce healthy hygiene and workplace behaviors
- Health information posted on how to prevent the spread of COVID-19

## School Nutrition

- All parents are asked to complete meal application for SY21
- TMSA parents will be able to pre-order weekly meals
- FCS has submitted a USDA waiver and State of Georgia plan for weekly FoodStop service



# Universal Remote School Operations

## Essential Visitors

**If the visitor answers “yes” to any question, the visit will be rescheduled, and he/she will not be granted access to the school building.**

Subject to temperature check and participation in the following COVID-19 related screening questions:

- Do you have a fever without having taken any fever-reducing medications?
- Do you have a loss of smell or taste?
- Do you have a cough?
- Do you have muscle aches?
- Do you have a sore throat?
- Do you have congestion or a runny nose?
- Do you have shortness of breath?
- Do you have chills?
- Do you have a headache?
- Have you experienced a new onset of any gastrointestinal symptoms (e.g. nausea, vomiting, diarrhea, or loss of appetite) in the last few days?
- Have you been diagnosed with COVID-19 or placed in quarantine within the last two weeks?
- Have you been asked to self-isolate or quarantine by a medical profession or local public health official in the last two weeks?



# Universal Remote Information Technology

## Additional Device Purchases

- 150 Chromebooks for Kindergarten, 1<sup>st</sup> Grade, and replacements
- Within budget & CARES funds from Fulton County Schools

## TMSA Applications

Function	All Levels
Administrative	Infinite Campus
Productivity & Collaboration	Microsoft Office 365 (Teams) & Otus
Instructional	iReady, Pearson, Gallopade, STEMScope, Writable



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# References



Centers for Disease Control and Prevention

<https://www.cdc.gov/>



Georgia Department of Education

<https://www.gadoe.org/Pages/Home.aspx>



Fulton County Schools

<https://www.fultonschools.org/>





**Cheryl Parker, Principal**  
**Yuvonka Avery, Assistant Principal**  
**DeMarco Mitchell, Assistant Principal**  
**Dr. Marlon Temprow, Director of Curriculum & Instruction**  
**H. Champale Brown, Director of Student Services**  
**Dr. Olamide Moore, Instructional Coach**  
**Adam Adebisi, Instructional Coach**  
**Loretta Grissom, Data Manager**  
**Virginia Smith, VP of Operations**

