

These are unapproved minutes. The contents of them are not official record and are subject to change until they have been voted on for approval by the board.

THE MAIN STREET ACADEMY
GOVERNING BOARD
REGULAR MEETING MINUTES
TUESDAY FEBRUARY 25TH, 2020 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 46 MINUTES

ATTENDANCE SUMMARY

| Name | Status | Arrival Time | Departure Time |
|-----------------------|---------------|---------------------|-----------------------|
| Farrah Brown | present | On Time | At Adjournment |
| Jennifer Fine | present | On Time | At Adjournment |
| Chandra Graves | not present | | |
| Rebecca Dearolph | present | On Time | At Adjournment |
| Cheryl Parker | present | On Time | At Adjournment |
| Bridgett Bell | present | On Time | At Adjournment |
| Britton Bateman | present | On Time | At Adjournment |
| Heather Wells | present | On Time | At Adjournment |
| Dr. Kelly Johnson | present | On Time | At Adjournment |
| Kristal Ramirez | present | On Time | At Adjournment |
| Carla Wagner | not present | | |
| Mitch Foster II | present | On Time | At Adjournment |
| Satonja Gilbert Scott | present | On Time | At Adjournment |
| Kristin Jackson | not present | | |
| Willie G. Davis, Jr. | present | On Time | 90 Minutes Early |
| Kelly Brokenburr | present | On Time | At Adjournment |
| Dr. Olamide Moore | present | On Time | At Adjournment |

WELCOME AND CALL TO ORDER

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Amend the agenda to include the item in principal report accreditation timeline.

By: **Cheryl Parker** Seconded by: **Heather Wells**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve the agenda as amended

By: **Mitch Foster II** Seconded by: **Willie G. Davis, Jr.**

Discussion:

There was no notable discussion on the motion.

APPROVAL OF MINUTES FROM JAN 28, 2020

Passed Motion:

Approve the minutes as submitted

By: **Heather Wells** Seconded by: **Jennifer Fine**

Discussion:

There was no notable discussion on the motion.

FACULTY REPORT

This report comes from the staff elected faculty member to the board.

@Dr. Olamide Moore provided updates on improvements and iReady scores. Students master and improved. Contributing factors/changes that drove improvement:

->Provided Chrome books

->Grouped students for instruction

4th Grade won Econ Games. APS activity

5th Grade- Highest score in Entrepreneurship

GOVERNANCE COMMITTEE REPORT

This report is submitted by the governance committee chair.

@Heather Wells looking for additional board members.

3/7- Strategic Planning Training scheduled 9:00AM-3:00PM

Track volunteer hours and financial donation

2/29- Silent Auction in Hapeville

Passed Motion:

Motion to approve minutes from governance board

By: **Heather Wells** Seconded by: **Farrah Brown**

Discussion:

There was no notable discussion on the motion.

PRINCIPAL REPORT

@Cheryl Parker yielded the floor to Student Principal of the Day.

Student Principal of the Day: Alaina Welmaker. Gave a verbal presentation on a day and life of Principal Parker.

The school leader reports on the status of the school.

- Discuss results of school calendar survey and vote on 2020-2021 school calendar
- If board determines to proceed with a 2 year calendar, will mimic the calendar selected for 2020-2021 for 2021-2022.
- Fulton County projections are that enrollment will decrease overall; APS enrollment will increase
- @Cheryl Parker recommends continuing with calendar that starts earlier than Fulton County School calendar
- East Point- Received Highest Aggregate Score (Also Principal Parker's Recommendation due to highest aggregate score)

Discussion on Cogina New Standard Accreditation:

- @Cheryl Parker shared email communication from Cogina
- Do not have details of new accreditation; Concerns around waiting or actively starting accreditation now with absence of further information

- Response to Cogina due 3/1/20
- Want to get further insight and look into consultant involvement (Thomas)

Pocket Knife Incident:

- 10 Day suspension
- Will have communications manager circulate messaging and best practice "See Something, Say Something"
-

Passed Motion:

Approval of "East Point" school calendar, as presented, for the upcoming two school years: 2020-2021 and 2021-2022

By: **Dr. Kelly Johnson** Seconded by: **Bridgett Bell**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Governing Board delegate authority to School Administration to determine the timeframe for engagement with Cognia for TMSA accreditation; pending it does not interfere with current accreditation

By: **Mitch Foster II** Seconded by: **Bridgett Bell**

Discussion:

There was no notable discussion on the motion.

FINANCE COMMITTEE REPORT

1. FY20 Financials
2. All form 1099s were mailed on time and form 1096 will be filed by the end of February.
3. Monthly budgeted income is \$727k and our actual income is \$730k which exceeded the budget by \$2K due to SNP claim being more than budgeted.
4. Monthly budgeted expense is \$897k and our actual expenses are \$964k caused by \$111k student chromebooks purchased.
5. Monthly budgeted net deficit is (\$169k) and our actual deficit is (\$234k) for January caused by \$111k student chromebooks purchased.
6. YTD budgeted net surplus is \$109k, and our actual surplus is \$75k, pending Security grant submission of \$30k.
7. Cash bal. is \$3.5M which is 266 days cash on hand
8. Based on our prior 12 months of expenses, we have 160 days cash on hand.
9. TMSA Fundraisers (Silent auction and 10K)
10. The board has decided to cancel the 10k; however, it's included in the FY20 budget and recharter. We will add this to the board agenda for additional discussion and a final decision. An alternative is for the board to contribute the amount that would have been raised in order not to do a budget amendment.

11. Board member contributions
12. Will find out who has access to the system that tracks the board member contributions.
13. The contributions will be reported monthly at finance and governing board meetings.
14. Trailer for Green Power
15. The cost is \$4400 for a 7x16 V nose enclosed white trailer. The additional insurance is approximately \$80 per year.
16. LED sign proposal
17. Capital improvement grants update
18. Submitting for reimbursements for fence and lighting.
19. Preparing to spend \$40,000 previously allotted for the basement renovation.
20. Enrollhand: Consider using Enrollhand to search for and respond to grants. <https://grants.enrollhand.com/?source=grantwins>

Passed Motion:

Approve the request to purchase a 7x16 trailer for Green Power not to exceed \$5,000.

By: **Bridgett Bell** Seconded by: **Heather Wells**

Discussion:

@Mitch Foster II shared that a policy needs to be created around who has authority to utilize the trailer, when, why, etc. Currently, do not have.

Passed Motion:

Approve the LED sign proposal not to exceed \$30,000.

By: **Bridgett Bell** Seconded by: **Mitch Foster II**

Discussion:

@Jennifer Fine and @Mitch Foster II shared that a policy needs to be created around who has authority to utilize and place messaging on LED school sign, when, why, etc. Currently, do not have.

COMMUNICATIONS REPORT

This report is submitted by the communications chair.

Communication's Manager Updates:

- Created a TMSA giving portal
- Provided sneak peeks of Silent Auction on Social Media
- Migrated information from Basecamp to Google drive
- \$2,200-2,500 TMSA collateral (within budget allotment and activities)

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT

This report is submitted by the ASPC Chair or Co-chair.

- Planning for 2020-2021 School Year; Master Schedule and Maximize instructional time. Will have Master Schedule ready for Governing Board approval and review at March 2020 meeting
- Looking into back filling positions and staffing for 2020-2021 School Year

Current ASPC members: Dr. Kelly Johnson; Carla Wagner; Britton Bateman @; Jennifer; Kristin Jackson. Need to elect chair for ASPC.

PRESIDENT'S REPORT

- Update on TMSA Recharter petition
- Interview with GA BOE occurred on 2/20/2020
- Follow-up written questions received on 2/21/20
- Response will be provided by morning of 2/28/20
- If received satisfactorily, GA BOE will work to place a recommendation for approval on the GA Department of Education's March Board agenda

FUTURE BUSINESS

- Governing Board approval and review of Master Schedule at March 2020 meeting
- Looking into back filling positions and staffing for 2020-2021 School Year
- Possible Commemoration Tracey Green Award- 1st Place TMSA 10K Runner
- Moving up Governing Board Meeting start time 6:00PM; possible meeting changes

PUBLIC COMMENT

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

No one signed up for Public Comment.

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 9:34 pm

Passed Motion:

Motion to adjourn

By: **Jennifer Fine** Seconded by: **Dr. Kelly Johnson**

Discussion:

There was no notable discussion on the motion.